

**MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5**

**NOTICE OF PUBLIC HEARING**

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a PUBLIC HEARING of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 on July 15th, 2021, at 6:00 p.m., 211 Pearson St., Natalia, Texas 78059

The following agenda items will be considered, and action taken as appropriate:

- 1) **Call to order and establish a quorum.**
- 2) **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary).*
- 3) **Reading and approval of the minutes of the previous meeting:**
- 4) **Report of Service Providers in District: Consider, Discuss and Possible Action**
  - A. Report and presentations from Lytle Volunteer Fire Dept.
    - a. MCESD5/LVFD inventory
    - b. Inform and request.
  - B. Report and presentations from Natalia Volunteer Fire Dept.
    - a. MCESD5/NVFD inventory
    - b. Inform and request.
- 5) **President's Report: Inform, Consider, Discuss and Possible Action**
  - A. Open seat for BOESC
  - B. Member health benefits.
  - C. Economic Development.
- 6) **Treasurer's Report: Inform, Consider, Discuss and Possible Action**
  - A. QuickBooks reports of accounts and presentation of spreadsheet.
  - B. Administrative expenses
  - C. Payments
  - D. Audit status NVFD-MCESD5
  - E. MM signature cards
- 7) **Secretary's Report: Inform, Consider, Discuss and Possible Action**
  - A. Website assistance request status
- 8) **Consider, discuss, and take appropriate action on the following items:**
  - A. SAFE-D Regional and Fall training opportunities.
  - B. Requests for discussion items to be added to next meeting's agenda.
- 9) **Adjourn.**

COPY

Posted  
HOUR 2:00pm

JUL 09 2021

GINA CHAMPION  
County Clerk, Medina County, TX  
By [Signature] Deputy

I, Elizabeth K. Cargile, Secretary for the MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting at a place readily accessible to the general public at all times on the date shown in the Medina County Clerks file stamp and a copy was posted at the above-mentioned meeting location. Said notices remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

By: [Signature]  
MCESD #5 COMMISSIONER

**For information or questions regarding this agenda or meeting, please call 830-665-6208**

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

**MEDINA COUNTY EMERGENCY SERVICES**

**DISTRICT NO. 5**

**Regular Meeting Minutes for**

**July 15, 2021**

**1. CALL TO ORDER AND ESTABLISH QUORUM:**

President Manuel Rodriguez called the meeting to order at 6:00 p.m. A quorum was established with Commissioner's Cathy Gonzalez, Linda Rodriguez, and Elizabeth Cargile present.

**2. PUBLIC COMMENTS:**

None

**3. READING AND APPROVAL OF MINUTES:**

The Commissioners reviewed the minutes of the June regular meeting.

**MOTION:** Commissioner M. Rodriguez moved to adopt the minutes of the public hearings presented to the Board second by Commissioner Gonzalez; no discussion, passed 4/0.

**4. SERVICE PROVIDER REPORT:**

A. LVFD-Rene Flores was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. LVFD inventory, will confer with Chief Dear and email.

b. I & R: None

c. NVFD-Treasurer Gilbert Rodriguez was present for questions. Presentations were received and emailed to ESD Board members. Hard copy of presentations is on file.

a. NVFD inventory has been completed and draft received from Admin Asst. Viola Potter. Final copy will be emailed.

c. NVFD -"Generac" is on order and status of installation will be updated at the August meeting.

**5. REPORT FROM PRESIDENT:**

A. The service providers and the members in attendance were reminded that there is an open seat on the BOESC #5 and to please ask in their communities if anyone is willing to serve. NVFD Treasurer Gilbert Rodriguez suggested Delia or Richard Pacheco. NVFD Member Greg Cargile will contact them. LVFD will email some names to the Board. Secretary Cargile moved to fill the vacant VP seat.

**MOTION:** Commissioner Cargile moved to fill the vacancy of VP with Commissioner Cathy Gonzalez, second by President Manuel Rodriguez, being no discussion, motion passed unanimously.

Commissioner Cathy Gonzalez will now hold the title of Vice-President, all BOESC information will be updated to reflect that change.

B. Member Health benefits-NVFD Admin Asst. is sending the requirements for the NFPA compliant physicals to different medical practitioners for cost estimates.

**MEDINA COUNTY EMERGENCY SERVICES**

**DISTRICT NO. 5**

**Regular Meeting Minutes for**

**July 15, 2021**

- C. At 6:40 P.M. The MCESD #5 will adjourn into Executive Session under Texas Open meetings Act, Texas Law that permits this governmental body to discuss a matter in a closed session.

MCESD #5 reconvened at 6:44 p.m.

**MOTION:** Commissioner Cargile moved to allow discussions with Legal Counsel Ken Campbell and the 911 Board to define the area for the Substation #2 portion of the district. Second by Commissioner Linda Rodriguez, being no discussion, motion passed 4/0.

**6. REPORT FROM TREASURER:**

A. Spreadsheet and finance presentation of M&O and I&S are attached. Finance workshop for training on monthly spreadsheet and financial report for Treasurer and VP set for July 29, 2021 @ 6:00 p.m.

B. No requests for administrative expenses.

C. Treasurer L. Rodriguez reported payments made or due as follows:

LVFD (3 <sup>rd</sup> quarter provider payment)	\$10,000.00	Ck # 851
NVFD (3 <sup>rd</sup> quarter provider payment)	35,000.00	852
VFIS (Insurance)	2,797.00	853

**MOTION:** Commissioner Cargile moved to approve payments, second by Commissioner Gonzalez; no discussion, motion passed 4/0.

D. ESD audit is underway, additional items requested have been remitted by Secretary Cargile. NVFD audit items have been submitted. Update in August.

E. Money Market reserve accounts for Capital and M & O have been created and the CD's will be deposited to the corresponding accounts as they mature.

**7. SECRETARY'S REPORT:**

A. Online training is available for the legally required continued education of ESD Commissioners. Visit Safe-d.org for classes. Additional information submitted for the regional and fall workshops is included.

**8. ITEMS FOR REVIEW, DISCUSSION & ACTION AT NEXT MEETING:**

- A. MCAD proposed budget for ESD 5.
- B. MCTO tax rates for NNR/VAR
- C. Member health benefits.
- D. New ESD Board Member
- E. Receipts for new equipment/purchases.
- F. Receipt for Generators.
- G. Budget workshop.

**MEDINA COUNTY EMERGENCY SERVICES**

**DISTRICT NO. 5**

**Regular Meeting Minutes for**

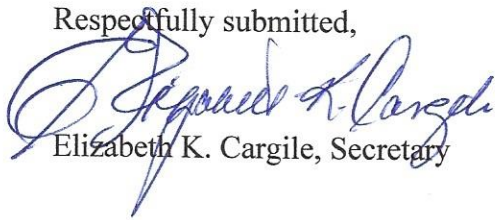
**July 15, 2021**

- H. Status of new apparatus.
- I. NVFD Substation #2 coverage area.
- J. Audit status for NVFD and MCESD #5

**9. ADJOURNMENT:**

President Manuel Rodriguez called for unanimous consent to adjourn, being no objection, the meeting was adjourned at 6:51 p.m.

Respectfully submitted,

  
Elizabeth K. Cargile, Secretary

Approved by M.R.